

Once you fill the Registration Form or give your consent to the executives of Roy Overseas Services for any specific services, then you need to pay the amount specified for that services and agree to abide by the terms and conditions of Roy Overseas Services.

Once you complete the payment as signified in the form, you would be eligible for the services of Roy Overseas Services. Normally, Roy Overseas Services provides one time services to its Registered Clients and the cost of the services are charged accordingly. Roy Overseas Services does not provide any kind of guarantee / assurance of admission from the third party (Educational Institution/College/University) as it is merely acting as a facilitator between third party and client.

The amount should be cleared without any delay. Once you make the payments and give your original documents to us, we shall start the application procedure that cannot be discontinued under any circumstances. The services availed through Roy Overseas Services would be completed once the candidate arrives at the university in abroad.

Roy Overseas Services provides the pre-departure tutoring to the students and their parents to ensure the travel processes and understandings. We don't guarantee the Visa issuance by the officials or delay by the embassies to issue the visa.

## **Roy Overseas Services is not responsible for the Visa delay or Visa rejection.**

- The students who wish to withdraw their application are required to inform the organization in writing, We shall not reimburse if the application is withdrawn after the deadline.
- The university application fee is not refundable. The application fee is refundable only if there is any cancellation in the program.
- We are not responsible for the payment made to other institutions.
- We would suggest you to discuss refund policy with our executive before making payments.
- Students are required to pay in advance for university application form to register the admission in the foreign university.
- After payment, if the candidate cancels the application, the service charges and other charges will be deducted from the fee.
- Consultation fee and the charges paid to the Ministry are not refundable. The candidate may request a refund if their visa is rejected.
- Roy Overseas Services does not take any responsibility for the payment of tuition fee on behalf of the student after securing admission with the concerned Educational Institution/College/University.
- Roy Overseas Services shall not be held responsible for cancellation of the admission if student is not able to pay any requisite fees on time which needs to be paid directly to the University/Colleges by the student.
- The refund would be initiated within 45 to 90 working days.
- The refundable amount would be paid through bank transfer in the student's account.

## **In case of rejection of Visa no refund would be initiated because of the following reasons:**

- o If a student doesn't fulfil the needs of the Consulate.
- o If a student fails to clear the interview for visa.
- o Embassy is not satisfied with the documents of the student.
- o Submission of fraudulent / tempered documents.
- o Submission of documents after the deadline.
- o If Student get deported from the destination country.

## **Ø Admission Refund Policy : For Non - Indian students**

- 1) If you have submitted all the requisite valid documents for Admission along with our Registration Fees and University Application fees but if we are unable to confirm your admission or we are unable to provide the Letter of Admission from University, we will refund 100% admission consultancy fees.
- 2) If the embassy rejects your visa due to any reasons, the university may refund 100% of the tuition fees paid so far. In such situations, Roy Overseas Services will only refund 50% of the admission consultancy fees that also, only after receiving the visa rejection proof.
- 3) If the cancellation is due to any personal reasons of yours after application to the university, then there will be no refund.

## **Ø Admission Refund policy : For Indian students**

- 1) If the cancellation is done due to some personal reasons, No request of refund of consultancy fees will be entertained if "Letter of Admission" from the respective University is already processed.
- 2) If you have submitted all the requisite valid documents for Admission along with our Registration Fees and University Application fees but if we are unable to confirm your admission or we are unable to provide the Letter of Admission from University, we will refund 100% admission consultancy fees.
- 3) If you cancel your admission / seat after depositing the tuition fees of the concerned university due to any personal reason whatsoever, in that case university may refund your 100% tuition fees paid by you till date, but Roy Overseas Services should not refund the admission consultancy fees under any circumstances.
- 4) If you get admission in any government college in India and you want to cancel the process of admission with us for overseas, in that case you have to inform us by and before 30th of June. We should refund 85% of your admission consultancy fees paid to us.
- 5) The refund request would not be entertained after the deadline. Roy Overseas Services would not be responsible for any delay caused by third parties, i.e. courier services, embassy, and others.

**In case of any dispute, the legal jurisdiction shall be at Vadodara (Gujarat) jurisdiction only.**